

Georgetown University
Art and Museum Studies M.A. Program FAQs

Please note that these answers are here to offer guidance to applicants, and are not necessarily the only response to the questions you may have. Please feel free to contact gradamus@georgetown.edu if you have any further questions.

Admissions

Q: Can you send me an application, brochure, prospectus, etc., in the mail?

A: All information about the program and the application process, including forms, is available on the program's and Graduate School's websites. You can access the pages at these 2 links:

1. Art and Museum Studies M.A. Program Page (<http://art.georgetown.edu/museumstudies/>)
2. Graduate School of Art and Sciences Page (http://grad.georgetown.edu/pages/graduate_programs.cfm and choose "master's" and then choose "Art & Museum Studies")

We do not have any additional materials to mail out.

Q: When is the application deadline?

A: January 1, 2017 for admission in Fall 2017

Q: What additional materials are required with the application form?

A: Please submit the following:

- Non-refundable Application Fee
- Statement of Purpose (500-750 words) stating why this program suits your goals.
- Official Transcripts (all prior institutions)
- Three Letters of Recommendations
- Resume or curriculum vitae (c.v.)
- GRE—Applicants with at least 3 years of museum work post B.A. or an advanced degree in a related field do not need to take the GRE.
- TOEFL/IELTS, if applicable

For further information about the application materials please visit <http://grad.georgetown.edu/admissions/>.

Q: Should I submit GRE scores?

A: GRE score is required, except for applicants with at least 3 years of museum work post B.A. or an advanced degree in a related field. However, if such applicants have GRE scores they feel would supplement their application, they may send them to the Office of Graduate Admissions. The GRE code is 5244 for Georgetown University. Georgetown will receive the scores regardless of the department code. The AMUS program has no minimum GRE score.

Q: Do I have to have majored in Art History to apply?

A: No, students who have degrees in similar fields, such as history, anthropology, sociology, and literature, are encouraged to apply. However, most successful applicants have completed substantial coursework in art history.

Q: *What if I don't have two art history classes on my transcript?*

A: If you don't already have 2 art history classes on your college transcript, you may be admitted conditionally and be required to take appropriate art history courses before enrolling.

Q: *What do you look for in a Statement of Purpose?*

A: The statement of purpose should address the aspects of your background, experience, and goals that will be meaningful to the program. Tell the admissions committee why this program in particular fits your goals and why you want to enroll. You may choose to discuss something that influenced you, but the overall aim is to keep your writing as relevant, specific, and concise as possible. We prefer that you do not send a writing sample.

Q: *What are the requirements for the three letters of recommendation?*

A: Make sure the letters are from appropriate people. One (preferably two) should be people who knew you in an academic setting. It is also helpful if you include a letter from someone who supervised you in a museum internship or job. Please make sure recommenders know what our program is about and discuss how you would be an asset to our program. It would be helpful if you give your recommenders a copy of your draft application so that they will be informed with what you're goals are and why you think our program is a good fit. We suggest that you list key points for them to address in their letters.

Q: *Where do I send my application?*

A: Please use the online application form. Send all supplementary materials, transcripts, and other credentials to:

Georgetown University
Graduate School of Arts and Sciences
Graduate Admissions, Box 571004
3520 Prospect Street NW, CB 207
Washington, DC 20057-1004

*Please do NOT send any application materials directly to the Art and Art History department.

Q: *When will I know if I've been accepted?*

A: You will be notified of your status (accepted, wait listed, or declined) in mid- to late March, in most cases. We ask accepted students to confirm their desire to matriculate as soon as possible, so that students whose names are on the waiting list can be notified of their final status in a timely manner.

Q: Do I need to come in for an interview?

A: We do not have official interviews as part of the application process. However, prospective students should feel free to contact the Program Director at gradamus@georgetown.edu with any questions. If you'd like to meet an admissions officer and have a tour of the entire campus, the Graduate School Admissions Office has regular information sessions on alternate Fridays at 1pm for much of the school year. For more, see: <http://grad.georgetown.edu/admissions/information-sessions/>

AMUS Program and Curriculum

Q: How long does it normally take to complete the program?

A: The program is designed to be completed in 12 months. However, in special circumstances, a leave of absence and an adjustment in the schedule are possible.

Q: Can I attend part-time?

A: The program is structured for full-time study, however, under certain circumstances, we do accept students for part time study. Please contact gradamus@georgetown.edu for further information.

Q: Can I do the Sotheby's semester in the fall or summer instead of the spring?

A: There is logic to the program's organization. Everyone takes required and elective courses at Georgetown in the fall. During the spring semester, students choose one intensive course at Sotheby's Institute of Art in London or New York, or 12 credits at Georgetown.

Q: What courses can I take at Georgetown and at Sotheby's?

A: Listings of courses generally offered in the program are on the main web page. Note that the art history seminars vary from year to year, so you may find updated information on current courses and schedules through Georgetown's web page, <http://explore.georgetown.edu/courses>. You may also check Sotheby's website for detailed descriptions of courses. We will discuss all the courses and academic resources in detail early in the fall.

Q: Tell me more about the internships? Where can I find an internship? Do you help me find internships, and will I be paid?

A: Washington, D.C., has a wealth of museums and galleries offering internships. Our students have interned at the Smithsonian's Freer Gallery of Art and Arthur M. Sackler Galleries, the Smithsonian American Art Museum, the National Portrait Gallery, the Hirshhorn Museum and Sculpture Garden, the Kreeger Museum, the National Museum of Women in the Arts, and the Textile Museum, among others. Most internships do not provide compensation, but students can be paid if they find a paid internship. Fall internships are considered half-time, approximately 15-20 hours per week. Admitted students receive detailed Internship Guidelines. Information on various museums' internship programs is available on individual museums' webpages. We urge accepted students to apply directly for internships, in consultation with the Program Director. We work

closely with the internship coordinators in area museums to make sure that each student in the program has a suitable internship. For the summer internships (6 course credits), students obtain full-time positions at museums, galleries, or other art institutions in Washington, D.C., or other cities in the United States or abroad. Students meet at Georgetown at the end of summer for a four-day capstone workshop.

Alumni

Q: Where are alumni currently working?

A: Please see our placements information on our website. Some of the positions that our alumni hold or have held include:

Metropolitan Museum of Art (Library Associate)
Museum of Fine Arts Boston (Assistant to the Director of Exhibitions and Design)
Christie's Auction House (Administrator, Contemporary Art Department)
International Arts & Artists (Exhibitions Manager)
Griswold Conservation Associates, LLC (Project Manager)
Sotheby's Auction House (Registrar; Competitive Analyst, Proposals Dept)
Arizona Humanities Council (Programs and Grants Coordinator)
Wangechi Mutu Studio (Studio Manager)
National Building Museum (Corporate and Associations Relations Manager)
Cultural Development Corporation (Director of Visual Arts)
Dumbarton Oaks (Exhibitions and Programs Coordinator)
Cooper-Hewitt Design Museum (Education Assistant)
Guggenheim (Assistant Registrar)
Dumbarton House (Interim Education Coordinator)
Smithsonian's National Postal Museum (Special Projects Manager)
Winterthur (IMLS Printed Textile Cataloguer)
Butcher's Daughter Gallery (Director and Founder)
Smithsonian Media Services (Production Assistant)
Soho Myriad Art Consulting (Resource Associate)
Arizona Humanities Council (Programs & Grants Coordinator)
Samsung Museum of Art, Korea (Staff in the Membership & Development Dept)
Smithsonian Student Travel (Sales Support Team Member)
American Association of Museums (Program Coordinator)
Smithsonian's Renwick Gallery (Curatorial Assistant)
Heiner Contemporary (Gallery Manager)
Hilyer Art Space (Gallery Assistant / Events Coordinator)
National Museum for Women in the Arts (Curatorial Assistant)
Smithsonian's Freer Gallery of Art and Arthur M. Sackler Gallery (Curatorial Assistant)
National Geographic Museum (Visitor Services Coordinator)

Life at Georgetown

Q: Where can I live? Is there graduate housing on campus?

A: Georgetown University offers limited on-campus housing to graduate students. However, the Graduate School has put together an extensive list of resources that will help you find short-term housing. You can access the list at:

<http://www.georgetown.edu/campus-life/housing-and-residence-life/>
<http://och.georgetown.edu/>

For the semester in London, Sotheby's does not provide student housing, but it offers comprehensive accommodations information as part of its welcome packet. The staff at Georgetown's Office of International Programs also works with the AMUS Program Director to advise students about practicalities of living in London.

Q: *What's the social life like for graduate students in Washington?*

A: There is a wealth of information about student life on the Georgetown Graduate School web pages. Georgetown's M.A. Program in Communication, Culture, and Technology (CCT) (<http://cct.georgetown.edu/mycct/students/organizations/>) has an extensive webpage full of links to students' and alumni's favorite things to do at Georgetown. The Graduate School also provides a weekly newsletter for graduate students, informing them of events and programs available on campus.

Q: *Can I talk to a current student about life at Georgetown and about the program?*

A: Yes. Please e-mail gradamus@georgetown.edu, and we will contact one of our current students or recent graduates who has volunteered to answer questions from prospective students.

Finances and Financial Aid

Q: *How much is tuition?*

A: Full-time graduate tuition can be found at <http://finaid.georgetown.edu/cost-of-attendance/graduate/>. Students are required to take 30 course credits for the 12-month academic year (12 credits for the fall and spring semesters each, plus 6 credit hours in the summer). The charges listed on this webpage do not include our estimates for housing, food, books, health insurance, or additional student fees, but all expected costs are taken into account by the Office of Student Financial Services when they consider the amount available for loans.

Q: *How do I apply for financial aid?*

A: Georgetown University's Graduate School is committed to providing financial aid for all eligible admitted students. For forms and more information, please see the Office of Student Financial Services at: <http://finaid.georgetown.edu/>

Q: *Can I get a job while I'm a grad student? Do you offer work-study?*

A: There is no federal work-study program for graduate students. However, students often find part-time jobs, both on and off campus. Students have found it easy to combine a part-time job with full-time graduate study. However, we do not advise taking on larger commitments, such as

full-time jobs. The short duration of the program means heavy academic demands during all three semesters.

Q: *Are there TA positions?*

A: There are no established TA positions available for graduate students in our department.

Q: *Are there any scholarships?*

A: For the academic year 2017-18, we will be able to offer merit-based, partial tuition scholarships, but students may also be eligible to apply for funding through grants offered to all graduate students. If you want to know more about grants offered at Georgetown, visit: <http://gervaseprograms.georgetown.edu/fellowships/fellowships/>.