

INTERNSHIP PROPOSAL FORM

Term: Fall __ /Spring __ 20__

**Art History Undergraduate Program
Georgetown University**

Art History majors or minors who have already completed three courses (9 credit hours) within the Art History program may elect one Museum Internship (ARTH 470) for 3 credit hours taken in the fall or spring semester only for credit toward the major or minor.

The internship must be under the supervision of a curator or other regular staff member. It must include a tangible research project comparable to a paper for an upper-level Art History class. Internships approved for credit typically require at least 10-12 hours per week of on-site internship experience. Approval by the departmental internship advisor and the department chair is required. Please note that depending upon the nature of the internship, a different faculty member may be recommended to act as the internship advisor. For further information, see: <http://art.georgetown.edu/programs/art-history/internships/>.

Please fill out the form below, including the signature of the on-site supervisor for the internship, and bring it to your meeting with the departmental internship advisor.

Name: _____ Student ID: _____

Contact information: Phone: _____ Email: _____

Internship Department and Institution: _____

Primary Supervisor (Name, Position): _____

Contact information: Phone: _____ Email: _____

Brief description of internship project (indicate the function of the project within the department or institution and the educational goals to be achieved):

Other internship requirements (e.g. internship seminar; reports to supervisor; work within another department; participation in museum events):

Tentative working hours per week and timeline for completion of internship project(s):

Approval:

Museum Internship Supervisor Date

Student Intern Date

Faculty Internship Advisor Date

Department Chair Date